



WWW.NEIGHBORLYREALTY.COM

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NR-START Document Version 3.01

QUICK START !

NEIGHBORLY GROUP QUICK START PROGRAM – GETTING STARTED IS EASY !!

What Does Neighborly Need?

- The Mailed Copy of Your DRE License
- Photocopy of Your Driver's License
- Photocopy of Your Car Insurance
- Photocopy of Your Social Security Card (for 1099 Creation)
- Signed Copies of the Independent Contractor Agreement, W-9, and Attachments
- Credit Card Copy (for Business Cards)

What Do You Need To Do Next – At the Office?

- Use eLicensing to Move Your License
- MLS Agent Change Form
- Meet with Training Manager to Discuss Preferred Training Approach
- Meet with Managing Broker to Discuss Career Goals & Set Career Path

Neighborly Realty Team Member initials & date: _____

Neighborly Realty's Owner, Managing Broker, or Office Manager initials & date: _____